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DD/S 64-2982

1 June 1964

MEMORANDUM FOR: Deputy Director for Science and Technology

SUBJECT : Reorientation in Supervisory Responsibilities

1. A second "Reorientation in Supervisory Responsibilities" for all DD/S supervisors who have not already attended this presentation will be conducted in the auditorium on 9 June 1964 in accordance with the attached program.

2. The comments submitted on our first presentation by observers from the DD/S&T were most helpful and have guided us in the preparation of this abbreviated program. I should appreciate very much your sending an observer to this presentation also and critiquing it so as to offer maximum possible assistance to the Director of Training in the preparation of a similar presentation for supervisors in your own directorate.

3. Please advise Mr.  extension 3056, of the names of your representatives.

25X1A9a

Signed

L. K. White  
Deputy Director  
for Support

Attachment:  
Program

SA-DD/S:REJH:yh (28 May 64)

Rewritten:DD/S:LKW:sbo

Distribution:

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

*Undersigned*

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Attachment